

Going Global Partnerships

Application Form

Strengthening Commercialisation Skills (SCS) programme

September 2023

Application for Strengthening Commercialisation Skills (SCS) programme

Country: South Africa

Please submit the completed application form to Olipa.Ntawanga@britishcouncil.org by 23:59 South Africa time on **20 October 2023**.

SECTION 1: PROJECT TITLE, PARTNERSHIP AND CONTACT DETAILS

PROJECT TITLE

Project title	
Partner countries	
Duration of collaboration, in months (it should not exceed 6 months)	
Proposed start date	01/11/2023

PARTNERSHIP

Is this partnership building on previous active collaboration?	<input type="radio"/> Yes <input type="radio"/> No
If you replied yes to the previous question , please provide: <ul style="list-style-type: none">• Name of the previous project/programme:• Previous funding or grants received, including funder name;• Year the partnership took place;• What are your institutional/departmental objectives for this new phase of your collaboration beyond the	

<p>direct partnership outputs (i.e. access to new research funds, explore new collaborations, etc)</p> <p>Max 300 words</p>	
<p>If no active collaboration has previously taken place, how have the teams come to know one another? Select one option</p>	<p>() Through advice</p> <p>() Organic network of team members</p> <p>() Tangential collaboration within own department/school</p> <p>() Tangential collaboration within institution</p> <p>() Other (please explain)</p>
<p>Partnership sustainability - How will connections established during this project life-cycle be sustained after the end date for both institutions and teams involved?</p>	<p>Partner Institutions</p> <ul style="list-style-type: none"> <input type="checkbox"/> Organically/informally (i.e. the team will need to review outputs first but will keep in touch at least) <input type="checkbox"/> This is part of a wider project, so it will evolve to next stage (funding is in place or funding to be determined)

Associated Partners (from the UK) affiliated with:

- Higher Education providers
- Not-for-profit research institutions, establishments and organisations
- TVET/FE providers
- Other education organisations/charities/foundations/membership bodies
- Not-for-profit organisations, including Non-Governmental Organisations (NGOs)
- For-profit/commercial organisations, including small and medium enterprises (SMEs)
- Branch and satellite campuses of UK Higher Education providers
- Government organisations
- Employer organisations and industry bodies
- Civil Society Organisations (CSOs) and Social Enterprise organisations

<p>Institution Name 1</p>	<p>Contribution to the project (bullet points)</p> <ul style="list-style-type: none"> • <p>How they add value (bullet points)</p> <ul style="list-style-type: none"> •
<p>Institution Name 2</p>	<p>Contribution to the project (bullet points)</p> <ul style="list-style-type: none"> • <p>How they add value (bullet points)</p>

SECTION 2: PROJECT DESCRIPTION AND ACTIVITIES

ODA REQUIREMENT: Relevance to economic development, social welfare, and environment

Please describe how the project and planned activities will contribute to the **economic development** and **social welfare** of South Africa.
(max 500 words)

ENVIRONMENTAL IMPACT

Impact on the environment

What is the expected impact of the proposed project on the climate and environment (both throughout the project and beyond)?

If travel is planned, please provide justification why travel is essential to ensure project outcomes and impact (max 300 words)

Impact on the environment – mitigation

What measures will you take to minimise the impact on the environment or limit the carbon footprint of travel? (max 300 words)

GENDER & EDI STATEMENT

The Gender Statement must outline how applicants have considered how the project will contribute to reducing gender inequalities in both partner institutions and countries.

** Equality, Diversity, and Inclusion (EDI) for this call includes age, disability, ethnicity, religion, sexual orientation, and socio-economic background. For more information about EDI in the British Council please go to [our page](#).

Gender Statement (500 words max) - Please describe the **impacts the project will have on gender equality** (taking into consideration the intersectionality with other EDI identities). Please consider:

1. **Measures** put in place to ensure equal and meaningful opportunities for women, girls, and minority genders,

2. **Expected impact** (benefit and losses) on:

- men, women, and other genders,

- **the power relations** between people of different genders,

3. How any **risks and unintended** negative consequences on gender equality will be avoided,

4. Will relevant **outcomes and outputs be measured with data** disaggregated by age and gender

EDI (300 words max): Is this project including or addressing any additional Equality, Diversity and Inclusion aspects (e.g. age, disability, ethnicity, religion, sexual orientation and socio-economic background)?

Please specify the groups included and how they will benefit from the activities.

PROJECT DESCRIPTION

Proposal Summary* **Max 4 sides of A4**

Please give a **short summary** in plain English of how you propose to undertake the contextualisation and dissemination of HASS commercialisation guidelines, including how you will ensure continued collaboration with a UK support or associate partner to strengthen UK:SA engagements and collaborations in support of the HASS commercialisation agenda.

Please detail the **main activities** to be undertaken, including timelines and milestones (e.g., training, seminars, workshops, visits, , etc).

Please consider:

- **Why** is your proposed approach effective
- Building on the

guidance provided, the **purpose**/goal of the project, the need you are addressing or the problem you are solving

- The **objectives** of the project (a maximum of 5 objectives, both specific and achievable)
- The expected **outcomes** and how you will achieve them. Please mention **immediate** outcomes
- The SDGs addressed by the project outcomes (up to 5)
- **How** you will **assess**/verify the **success** of your project

ACTIVITIES

Please list only the main ones

Activity	Output	Timeline (Month)

SECTION 3: FUNDING AND RESOURCES

Total funding requested from the British Council?
(Maximum £32K)

Total co-funding and/or in-kind support secured from other sources (if any).	Co-funder: Total co-funding: £ In-kind support:
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Resource allocation – Please identify all those involved in the delivery of the project, including associated partners (if applicable). Please indicate the estimated proportion of their time in hours per month dedicated to the project during its duration. Please add rows as needed.

Country	Name	Position	Institution Name	Time (hours/month)	Contribution to the project (bullet points)

Budget – Activities costs	Please fill in the Budget document (*mandatory) – see separate Excel document.
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-SECTION 4: RISK MANAGEMENT & ETHICS

<p>What are the key risks in implementing this project, and how will you manage/mitigate them?</p> <p>Please consider gender-related risk and safeguarding measures that may be needed.</p>	<p>Risk 1:</p> <p>Management:</p> <hr/> <p>Risk 2:</p> <p>Management:</p> <hr/> <p>Risk 3:</p> <p>Management:</p> <hr/> <p><i>Add more lines if necessary.</i></p>
<p>How will you ensure that activity will be carried out to the highest standards of ethics and integrity, at least equivalent to those of the UK? (max 200 words)</p>	
<p>How potential ethical and health and safety issues arising as part of</p>	

this collaboration have been considered, and how will they be addressed? (max 200 words)

SECTION 6: COMMUNICATIONS

Communication and Dissemination

Please use the space to elaborate your communication and dissemination plan.

Why – what you hope to accomplish by telling people about the SCS programme’s work.
Your communication goal(s)

What – what you want to disseminate

To **whom** – your audiences for general and also for specific communication

How – how you plan to disseminate information about the project

When – how often and when you will communicate about the project

SECTION 7: INTELLECTUAL PROPERTY RIGHTS

Will intellectual property created through the collaboration be protected?

Yes *OR* No:

If you answered yes to the previous question, please provide details of the arrangements to be made regarding IPR

CONTACT DETAILS: SOUTH AFRICA - LEAD INSTITUTION

Institution name (please enter full legal name)	
Department	
Head of Department full name or equivalent with authority to approve this application	
Institution full address	
Type of institution*	

CONTACT DETAILS – South Africa- Lead Person

In addition to completing the fields below, please also attach a PDF file with a 2-page CV outlining your education, employment and academic track record.

Title	
Full name	
How would you describe your gender	<input type="radio"/> Female <input type="radio"/> Male <input type="radio"/> In another way <input type="radio"/> Prefer not to say
Do you consider yourself to have any disability	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Prefer not to say
Position	
Work email address	
Work telephone number (please make sure you include the country calling code, e.g.: +44 123 1234 123)	
Deputy full name – please nominate a person in your institution who can deputise for the Lead Person if they are unable to lead the collaboration for any reason	
Deputy current position	

Deputy work email address	
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CONTACT DETAILS: South Africa- Partner Institution

Institution name (please enter full legal name)	
Department	
Head of Department full name or equivalent with authority to approve this application	
Institution full address	
UK Nation	
Type of institution	

CONTACT DETAILS South Africa – Partner Person

In addition to completing the fields below, please also attach a PDF file with a 2-page CV outlining your education, employment and academic track record.

Title	
Full name	
How would you describe your gender	<input type="radio"/> Female <input type="radio"/> Male <input type="radio"/> In another way <input type="radio"/> Prefer not to say
Do you consider yourself to have any disability	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Prefer not to say
Position	
Work email address	
Work telephone number (please make sure you include the country calling code, e.g.: +44 161 9577 755)	
Deputy full name – please nominate a person in your institution who can deputise for the Lead Person if they are unable to	

lead the collaboration for any reason	
Deputy current position	
Deputy work email address	

SUPPORTING DOCUMENTS

CV for the Lead Person (maximum 2 sides of A4)	Y/N
CV for the South Africa Partner Person (maximum 2 sides of A4)	Y/N
CV for the UK associate /support partner (maximum 2 sides of A4)	Y/N
A signed letter of support from the Head of Department (or equivalent) of the South Africa Lead Institution, including expression of the commitment and willingness to receive funding and to sign a grant agreement with the British Council.	Y/N
A signed letter of support from the Head of Department (or equivalent) of the South Africa Partner Lead Institution	Y/N
Detailed budget request (using the template provided with the call)	Y/N
Description of Associate Partner(s) organisation and project role (300 words per partner)	Y/N

PRE-SUBMISSION CONFIRMATION

BOTH SOUTH AFRICA LEAD AND PARTNER AND ASSOCIATED PARTNER APPLICANTS MUST CONFIRM THE FOLLOWING

Neither the South Africa Lead and Partner Persons nor the UK associated Persons are or may be subject of a conflict of interest during the grant award procedure.

- I confirm the above
- I am unable to confirm the above

Have you obtained permission to submit this application on behalf of the South Africa partners and the UK associated Partner institution?

- Yes
- No

Both South Africa Lead and Partner and the UK associated Person and their home institutions have the professional resources, competencies and qualifications necessary to complete the proposed action.

- I confirm the above
- I am unable to confirm the above

Neither the South Africa Lead and Partner nor the UK-associated institutions are bankrupt, being wound up, or having their affairs administered by the courts.

- I confirm the above
- I am unable to confirm the above

Neither the South Africa Lead and Partner nor the UK associated institutions have entered into an arrangement with creditors or suspended business activities, or have any analogous situation arising from a similar procedure provided for by national legislation or regulations.

- I confirm the above
- I am unable to confirm the above

Neither the South Africa Lead and Partner nor the UK associated Persons are guilty of grave professional misconduct proven by any means which the contracting authority can justify.

- I confirm the above
- I am unable to confirm the above

Neither the South Africa Lead and Partner nor the UK associated Persons have been the subject of a judgement which has the force of res judicata for fraud, corruption, involvement in a criminal organisation or any other illegal activity detrimental to the British Council or partner organisations' financial interests.

- I confirm the above
- I am unable to confirm the above

Neither the South Africa Lead and Partner nor the UK associated Persons are guilty of misrepresentation in supplying the information required as a condition for participation in the grant award procedure or of failure to supply this information.

- I confirm the above
- I am unable to confirm the above

Does the UK Freedom of Information Act or similar act apply to the prospective Grant Agreement Holder?

- Yes
- No

In order to comply with UK government legislation, the British Council may at any point during the application process, carry out searches of relevant third-party screening databases to ensure that neither the applicant institutions nor any of the applicants' employees, partners, directors, shareholders is listed:

- as an individual or entity with whom national or supranational bodies have decreed organisations should not have financial dealings;
- as being wanted by Interpol or any national law enforcement body in connection with crime;
- as being subject to regulatory action by a national or international enforcement body;
- as being subject to export, trade or procurement controls or (in the case of an individual) as being disqualified from being a company director; and/or

Y/N

- as being a heightened risk individual or organisation, or (in the case of an individual) a politically exposed person.

If the applicant or any other party is listed in a Screening Database for any of the reasons set out above, the British Council will assess the applicant as ineligible to apply for this grant call. The applicant must provide the British Council with all information reasonably requested by the British Council to complete the screening searches.

I confirm that I have read and understood the above notice.

DATA PROTECTION NOTICE

The British Council will use the information provided in the application for processing the application, making any consequential grant award, for the award payment, monitoring, maintenance and review of the award.

In order to carry out the selection process for this grant, we may also share your information with our national partner organisations. The reason for this is that in countries where we work with partner organisations, the final decision on grants will be made in collaboration with them.

British Council complies with data protection law in the UK and laws in other countries that meet internationally accepted standards.

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You have the right to ask for a copy of the information we hold on you, and the right to ask us to correct any inaccuracies in that information. If you have concerns about how we have used your personal information, you also have the right to complain to a privacy regulator.

For detailed information, please refer to the privacy section of our website, <https://www.britishcouncil.org/privacy-cookies/data-protection> or contact your local British Council office. We will keep your information for a period of 7 years from the time of collection.

I have read and understood the above (Please put an X sign)	Yes		No	
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Please tick this box to confirm that you are willing for the British Council to share your information with partner organisations for the purpose of this funding application (please note; if you do not agree to this we may not be able to consider your application for funding).

I am willing for my information passed on to British Council partner organisations for the purpose of this funding application.



<p>The British Council wishes to publish information on successful applications (including the summary provided on the first page of this form) on their website, in promotional materials disseminated through any medium, and in reports and documents.</p>	<p><input type="checkbox"/> I agree to be contacted, should the British Council wish to use my information/gather further information for publications or promotional material</p>
<p>The British Council will not publish personal details on their website or via other media without prior permission.</p>	<p><input type="checkbox"/> I agree to my information being put on the British Council website</p>

SUBMISSION PROCESS NOTE

Please note that a confirmation email will be sent to your email address. If you do not receive the email following the submission of this form, please contact us on Olipa.Ntawanga@britishcouncil.org within 3 working days from the deadline, otherwise your application will be considered ineligible.