

Register for your Cambridge International exam

You must register online here: <https://schoolexams.britishcouncil.org/#/select-country/>.

***Tips to assist with the registration page:**

- **Sign up first**
- **If you have however registered with the British Council South Africa, for your May/June 2021 registration please use your existing log in detail from that exam series**
- **If you have forgotten your passport, please select FORGOT PASSWORD**
- **Remember to select the November 2021**
- **Remember to select who you are booking for: MYSELF or CHILD and BOOK FOR SOMEONE NEW (*this is used for booking for multiply candidate*)**
- **For each subject you select please add to basket before you select a new subject**

The registrations close on 5 August 2021, thereafter late fees will apply.

You will need to send the below to documents by email to ZA.PrivateCandidatesenquiries@britishcouncil.org using CAIE October/November 2021 as a subject line

- An ID/Passport sized photograph
- A copy of a South African ID Book/ID Card or a valid Passport; a birth certificate for applicants under the age of 16.
- If you have any special requirements, **[you can find out here how we can help you.](#)**

Pay for your exam

You will find the fees for all exams listed on the registration system. Your application will not be processed until you have paid for your exams in full.

Similarly, you will not be allowed to attend an exam if you have paid but have not completed the application and submitted this along with all required documents to the British Council for confirmation of your registration.

Pay Online

We accept Visa and Mastercard credit and Debit cards only for payment. You will be directed to a secure payment page.

If you have submitted your online application and full payment and haven't received a confirmation message after two working days, please contact us at ZA.PrivateCandidatesenquiries@britishcouncil.org or +27 (0)11 560 9300.

Late registration - penalty fees

There is a normal registration period for each exam session. You may still be able to register for exams after this date, but you will have to pay a penalty fee. You can find more information about late registration penalty fees from your British Council office.

Your registration is now complete

You have successfully registered for your exam with the British Council. You will receive your Statement of Entry and information about your examination venues approximately three weeks before your exams.

To complete your registration please pay the required fee via a direct transfer (EFT) into the British Council account using the details below:

Account Name	BRITISH COUNCIL
Account Number	80191330302
Beneficiary Bank Name	Standard Chartered Bank
Branch Code	730020
Swift Code	SCBLZAJJ
Payment Reference*	<i>(User Identification Number found on your registration confirmation)</i>

Once you have made the payment, please submit the proof of payment (bank transfer or deposit slip) and all listed required documents ZA.PrivateCandidatesenquiries@britishcouncil.org. You must include your Registration Reference Number in all communications.

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Payment in full must be received by the registration deadline of **5 August 2021**.